



CITY OF AKRON, OHIO
POLICE DIVISION
AUGUSTUS A. HALL, CHIEF OF POLICE

NUMBER P-2010-034	EFFECTIVE DATE August 9, 2010	RESCINDS P-2008-034 Issued 3-3-08
SUBJECT Civil Liabilities Unit (CLU) Notification Procedure		ISSUING AUTHORITY Chief Augustus A. Hall

I. POLICY

Officers must be aware that there are certain instances where notification of the Civil Liabilities Unit is required.

II. DEFINITIONS

Serious injury – Requiring hospital admittance, broken bones, or serious disfigurement.

III. PROCEDURE

A. The CLU shall be given immediate verbal notification of:

1. All officer involved shots fired incidents except when it is necessary to dispose of a dangerous injured animal.
2. All incidents where death or serious injury occurs to any person while in police custody, or as a result of police action, or when a crash involves a police vehicle.
3. Notification will be made by the Detective Bureau desk officer. If the incident is not assigned to the Detective Bureau, it is the responsibility of the immediate supervisor of the involved officers to ensure that the notification is made.

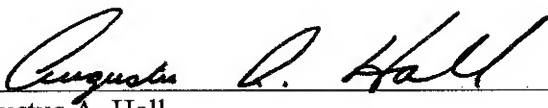
B. CIVIL LIABILITIES UNIT RESPONSIBILITIES

1. Determine the need for immediate investigation by the CLU.
2. Inform the DB desk if the unit is responding.
3. Collect and make copies of all necessary reports.
4. Report to the Director of Law.

C. PATROL OPERATIONS RESPONSIBILITIES

1. Provide CLU information on all incidents involving resisting arrests, injured prisoners, uses of force, and unlawful restraint complaints.
2. All traffic crashes where less than serious injury occur to any person when a crash involves a police vehicle.

By Order Of,



Augustus A. Hall
Chief of Police

Date 7 - 26 - 10